



San Mateo Arboretum Society
Come grow with us...

VENDOR REQUIREMENTS & EXPERIENCED VENDOR LIST

The Lessee(s) agrees to hire vendors who possess required Commercial General Liability & Property Damage insurance coverage in a minimum amount of \$2,000,000 aggregate and Workers Compensation insurance. Vendors must provide a copy of certificate of insurance with “*the San Mateo Arboretum Society (SMAS) their directors, officers, employees and volunteers and the City of San Mateo, its elected and appointed officials, employees and agents*” named as additional insured. All vendors hired by the Lessee(s) are required to follow all federal and state laws and local ordinances. Vendor vehicles must have obtain advance permission to drive through Central Park from SMAS and must be escorted thru the Park; when vendor enters Central Park at 5th Avenue gate opened by a SMAS volunteer, that volunteer **MUST** walk in front of vehicle to warn park pedestrians of approaching vehicle.

There are some vendors previous used by renters listed below. You are **not** obligated in any way to use the vendors listed below. You can choose vendors of your liking, but they must meet with above listed requirements.

AM Party Rentals 1830 Industrial Way Redwood City, CA. 94063 650-363-1050 Susan Salto	Cheat-A-Little Catering & Rentals PO Box 2026 San Mateo CA 94401 650-227-1125 Brian Morriss
Event Planner - Nicky Ladner 773-677-2230 nladner7@yahoo.com	Tacolicious Caterers Tina Tsang, Director Catering 415 -565 -1899
Edmonds Florist 120 E. 2 ND Avenue San Mateo, CA 94401 650-348-0323	Plan Décor Florist P.O. Box 1653 San Mateo, CA 94401 650-652-9009
Karen Rachel's Cakes 735 California Drive, Burlingame, California 94010 650-918-0866	Blooming Vase Flower Shop 269 Primrose Road, Burlingame, CA 94010 650-344-5100
Don Malinverno (Piano, Jazz, Pop, Rock & Classical) 650-619-4285	Classical and Pop Music 650-387-2106 info@altairtrio.com www.altairtrio.com
C&M Photography Hiromi Motojima 415-533-2592	Event Insurance www.eventhelpers.com

CONTACT PERSONS: Cathy Steffen 6650-281-5234 or Carol Callison 650-766-6845 Email:
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